

STAR-CENTRE

Request for Quotation



[A Request for Quotation (RFQ) is a formal inquiry sent to vendors to obtain details such as pricing and other pertinent information about a specific product or service. Depending on the level of detail specified in the RFQ, it may encompass all aspects of the project, including design, procurement, supply, installation, commissioning, and operations and maintenance (O&M).]

A. Project Overview

- Project introduction
- Purpose of RFQ
- Project details including project site, solar PV description, project financing, system ownership, O&M, etc.

B. Instruction and Data

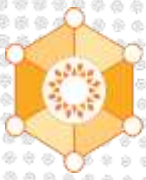
- Deadline for submission of quotation
- Method of submission
- Supplier code of conduct, fraud and corruption
- Gifts and hospitality
- Conflict of interests
- General and special conditions of contract
- Prebid conference
- Language of quotation
- List of documents to be submitted
- Quotation validity period
- Payment terms
- Evaluation methods and criteria
- Contact details

C. Scope of Work

- Project design documents for all elements of the project including structural, architectural, mechanical and electrical, etc.
- Technical specification of each project component including solar panels, inverters, batteries, mounting structure, etc.
- Warranties for project components and workmanship
- Inspection after project installation
- Project commissioning
- System performance monitoring
- Operation and maintenance of the project

Note: The content in the document is intended to only provide guidance to prepare the report

D. Procurement Schedule
<ul style="list-style-type: none"> - Site walk - Answers to RFP questions - Notice of intent to submit proposal - RFP submission guidelines - Selection process
E. Proposer Requirement
<ul style="list-style-type: none"> - Minimum work experience - Certifications - References from previous projects
F. Proposal component
<ul style="list-style-type: none"> - Cover letter - Executive summary - Price of proposal - Approach and Methodology including delivery schedule - Technical solution and production guarantee - Proposer project financing plan - Community co-benefits - Proposer profile
G. Evaluation Criteria
<ul style="list-style-type: none"> - Compliance with all technical specification - Competitive pricing - Experience and references
H. Submission Deadlines
<ul style="list-style-type: none"> - Deadline for RFP submission - Submission address - Contact person details
I. Annexures
<ul style="list-style-type: none"> - Schedule of requirement - Quotation submission form - Technical and financial offer - Checklist for submission of bid



Construction Schedule



[A construction schedule provides a systematic method for overseeing the construction of a solar project. Essentially, it serves as a project progress tracking tool, allowing for adjustments to durations, start and end dates, and responsible parties according to your project's specific requirements. It outlines the key phases and tasks involved in the project's construction, along with estimated durations.]

A. Introduction
<ul style="list-style-type: none">- Project name- Project location- Specific goals and objectives- Contact person details
B. Project Planning Phase
<ul style="list-style-type: none">- All permits and approvals arrangement- Site assessment- Project design and engineering
C. Procurement Phase
<ul style="list-style-type: none">- Purchase order covering individual project elements like solar panels, inverters, batteries, and all associated balance of system components
D. Pre-construction Phase
<ul style="list-style-type: none">- Pre-construction activities such as conducting land assessments, installing boundary fencing, clearing the site, and carrying out necessary restoration work- Develop project site access roads- Set up site office and site services- Delivery of materials at project site
E. Construction Phase
<ul style="list-style-type: none">- Schedule for installing each component such as mounting structure, solar panels, inverter, cables, and BOS- System testing and commissioning
F. Post Construction
<ul style="list-style-type: none">- Final inspection and performance testing- Training and handover- Project closeout